

**Minutes – Regular Meeting**  
**BUILDING CODES ADVISORY COMMISSION**  
**Thursday, April 25, 2024, 5:30PM**  
**Village Hall, Room 215**

**Roll Call and Call to Order**

**PRESENT:** Commissioners; Majkrzak, Nussbaum, Michelotti, Floody, Easty, Emeritus Heitzman, Tina Brown & Staff Liaison Cutaia

**QUORUM:** The meeting was called to order at 5:30 pm and a quorum was declared.

**MINUTES**

- Minutes from the last meeting were reviewed (with corrections to a name) and approved unanimously.

**PUBLIC ATTENDANCE**

- Derek Eder
- Ron Elling
- Richard Katz

**NON- AGENDA-Public Comment**

- Ron mentioned that this Commission is the only Commission that has an Emeritus. He is seeking support when he approaches Village Management to have an emeritus as an option for all Commissions.

**REGULAR AGENDA**

- Tina Brown discussed that the Commission approved the 2021 International Property Maintenance Code with the changes from previous meetings. She is seeking approval to proceed with the 2024 Edition of the International Property Maintenance Code.
  - Commissioner Easty questioned Section 109.6.1 and questioned it. A detailed discussion took place. Tina Brown explained the process and stated that this program does not hold up a sale.
  - Commissioner Majkrzak questioned the high grass code section. A detailed conversation took place about weeds, vegetation height and the definition of cultivation. Tina Brown discussed the process and procedure. The Commission recommended tweaking the wording.
  - Commissioner Majkrzak requested reports and statistics. Liaison Cutaia was to seek reports from Jeff Prior.
  - Commissioner Lenz discussed that it appeared the code as written meets the intent of the code.
  - Commissioner Lenz motioned to adopt the 2024 International Property Maintenance Code with the minor change in the high grass section, Commissioner Floody second, motion carried
- Commissioner Floody wanted to perform more research on snow loads before presenting the proposed IRC.
- Commissioner Easty explained that he was unprepared to discuss the IRC and the IEBC and requested that we table it until next meeting.
- Commissioner Majkrzak requested that the Commission also offer Zoom access. Liaison Cutaia will check with the clerk's office.

- Liaison Cutaia mentioned that the Permit & Development Division is hosting an open house Wednesday May 15, 2024 from 9am-12noon in celebration of Building Safety Month.
- Liaison Cutaia also stated that the Commission will meet at the library next month to discuss their 2025 Work Plan.
- Motion was made to adjoin, seconded and the motion carried.

#### **ADJOURNMENT**

- The meeting ended at approximately 6:45 pm.