

**Oak Park Historic Preservation Commission
EDUCATION COMMITTEE**

**April 4, 2017 Meeting Minutes
Oak Park Village Hall, Room 215, 7:30 pm**

A. Roll Call

PRESENT: Jennifer Bridge, Darrick Gurski, Rebecca Houze, Don McLean, Chris Payne, David Sokol,

ABSENT: Committee Chair Dan Moroney

STAFF: Douglas Kaarre, Urban Planner

B. MINUTES

Commissioner Houze noted that she was not present but was listed as voting.

Motion by Sokol to approve the minutes of the January 24, 2017 meeting as amended. Second by McLean. Motion approved 6-0.

AYE: Bridge, Gurski, Houze, McLean, Payne, Sokol

NAY: None

D. Architectural Review Guidelines: Discuss final editing and timeline

Chair Payne stated provided an overview of the process to date. They are finalizing the Introduction and he will provide some graphics. The Definitions section was discussed. Planner Kaarre provided a history of the project dating back to 2011. They need to complete the final two sections. Staff reports in April will use both current and new Guidelines to make sure there are no issues and get final HPC comments. The HPC will present the Guidelines to the public in May and June and forward to Board for adoption in July/August.

Highlights of changes to the Architectural Review Guidelines

- There is a new format (Requirements, Educational)
- Minor changes, mostly formatting, some guidelines
- Changes in interpretation – Window replacement meets the definition of demolition and requires a Certificate of Appropriateness. This change has been slowly rolled out in 2017 and will be significantly noticed with the new Guidelines. Vinyl windows will not be allowed where visible from the street.
- Staff memo on how to use the new Guidelines
- Public outreach plan
- Continue discussing with current Village Trustee liaison and reach out if they change

C. Frank Lloyd Wright Historic District Guide Book: Discuss RFP for consultant to update and reprint

Commissioner Gurski asked why they didn't combine discussion of the three historic districts into one book.

Commissioner Sokol stated that it would be more expensive and people are less interested in the Ridgeland and Gunderson historic districts. It would be a larger book and less people would buy it.

Commissioner Gurski asked where the guidebook was sold and for how long.

Planner Kaarre noted that it was sold on-line, in local book stores and the Visitor's center. Just over 5,000 copies were printed, and they ran out in 2015.

Commissioner Houze suggested they needed a boxed set for all three historic districts. Commissioners Sokol and Payne agreed.

The Committee discussed a digital copy of the book. There was no original RFP done to consult for prices. They will need to do all new color photographs and a new, expanded map.

Next steps:

- Bring the files from the last book to the next meeting
- Email Dennis Langley about his files
- Prepare a list of potential new properties to add to the book
- Prepare National Trust grant and process through Village Board for June 1 application deadline.

E. Oak Park Post Office: Discuss preservation and future second-floor reuse; coordinate with local working group and postmaster

Commissioner Sokol stated that there is a new post master. He will find out who it is. They should meet with them and relay their concerns about the long-term condition, upstairs and access, and start the discussion. Congressman Hyde used to be the contact for the post office. The second floor has a lot of space, but it is mostly empty now. They don't want them to alter the space either.

F. Other Business

G. Adjourn

Motion by Sokol to adjourn. Second by Houze. Motion approved: 6-0.

Meeting adjourned at 9:20 p.m. Minutes prepared Douglas Kaarre, Urban Planner.