

**Minutes of the Community Design Commission/ Forestry Sub-Committee Meeting  
Held on July 22, 2015  
At Village Hall in Room 101**

Forestry Sub-Committee Meeting called to order at 6:30 p.m.

**Attendees:** Chair Douglas Chien; Commissioners James Rolfes and Michele Wheeler

**Absent:**

**Also present:** Craig Failor, Village Planner; Rob Sproule, Village Forester

**Discussion regarding forestry issues:**

Mr. Sproule gave an update on the forestry department. He said a high intensity, severe thunderstorm on July 18 caused damage to both public and private trees. Village crews worked to remove debris. Scheduled tree removals and stump removals are ongoing. Forty-one of 106 trees that were planted in the fall have not survived. Staff is working with nurseries to determine the reasons and begin the replacement process as the trees are under warranty. They estimate fall planting to be around 130. Forestry will be adding information to the Village website on what to plant in parkways. Mr. Sproule asked for input from sub-committee members and a short discussion ensued. Mr. Sproule will bring the final draft to the next meeting.

**Community Design Commission Meeting called to order at 7:15 p.m. and roll was called.**

**Attendees:** Chair Douglas Chien; Commissioners Julie Carpenter (arrived 6:45), Teresa Heit-Murray, Adam Kallish, Richard Katz (arrived 7:20), Christina Lorz, Lloyd Natof, James Rolfes, Nick Sinadinos and Michele Wheeler

**Absent:** Commissioners Susan Ebner, Aaron Stigger and John Schiess

**Also present:** Craig Failor, Village Planner

**Public Attendees:**

Chair Chien welcomed new Commissioner Sinadinos.

**Non-Agenda Public Comment:** None

**Forestry Superintendent Report:** Chair Chien reviewed Mr. Sproule's report.

**Minutes:**

Commissioner Lorz moved to approve the minutes from May 27, 2015 and June 24, 2015. Commissioner Wheeler seconded. A voice vote was taken and the minutes were approved unanimously as submitted.

**Public Hearing(s); Sitting as the Design Review Commission:** None.

**Other Business:**

*Cavalcade of Pride Awards Discussion*

Commissioners reviewed their choices and the following were chosen for each category:

Zone 1: 715 N. Oak Park Ave. – single family

Zone 2: TBA

Zone 3: TBA

Zone 4: TBA

Zone 5: TBA

Zone 6: 307 S. Cuyler Ave. – single family

Zone 7: 526 S. Kenilworth Ave. – single family

Zone 8: 1110 S. Clarence Ave. – single family

Zone 9: TBA

Signage: Fast Frame 1120 Chicago Ave.; Carnival Grocery 824 S. Oak Park Ave.; Gem Jewelry 135 N. Oak Park Ave.

Multi-Family: 119-127 Pleasant St. and 206-210 S. Lombard Ave.; 1019-1023 S. Oak Park Ave.; 1031 S. Scoville Ave.

Garden: 714 Home Ave.; 1143 S. Clarence Ave. 215 S. Euclid Ave.

Commercial: Salerno's 7128 Roosevelt Rd.

Good Neighbor: Wire 6815 W. Roosevelt Rd., Berwyn

Block: 1000 S. Scoville Ave.

After the missing categories are submitted, staff will distribute the list to commissioners for final approval.

#### *Design Standards Presentation*

Mr. Failor explained that a Design Standards initiative started in 2007 and went through a number of reviews, but was never adopted due to staff changes and a decrease in development in the village. As development has picked up with a number of planned development applications, the Village Manager's office has requested reexamining the standards and hopefully adopting them in the near future. He said the CDC should review the current document for any edits or additions; he would also consult with the Business Advisory Council for input. Then, the CDC would hold a public hearing on the guidelines and it would go to the Board for adoption.

Mr. Failor gave an overview of the standards. Chair Chien asked how the standards would work with planned development applications. Mr. Failor said the standards would be a separate document but would help shape the design of planned developments; the standards would help applicants in their initial design steps, rather than the village coming to applicants later on in the process and asking them to change a design. He said the standards would apply to projects that don't go through the planned development process as well.

Commissioner Sinadinos said he likes that there was a preconference built in and suggested providing more examples of what was allowed. Commissioners agreed that more photographs would be helpful. Commissioner Natof suggested considering illustrations for more information in conjunction with photographs. Commissioner Kallish agreed and also suggested putting links to websites in the document for more information.

Commissioner Loranz asked what would happen if a project didn't meet the standards but was still very appealing. Mr. Failor said there would be an appeal process where the applicant could go to the CDC to present their case. A short discussion ensued about the role of the CDC and how that could be further defined in the standards.

Commissioner Sinadinos asked how an applicant or developer would know about the standards. Mr. Failor said there would need to be some public education and they anticipate a bit of a learning curve to get the word out. Commissioners suggested providing the document to contractors, sign manufacturers, Realtors, etc.

Commissioner Heit-Murray suggested developers could meet with the CDC for an initial consultation to review the Design Standards and get input then. Chair Chien said staff would be involved in the initial

consultation but perhaps adding the CDC as an option would be helpful. Commissioner Natof agreed. Commissioner Rolfes questioned if that would add another task for developers. Mr. Failor said there were design elements in the zoning code right now and the Design Standards would not go very much further in terms of restrictive language.

Mr. Failor said he would be bringing back the Design Standards with modifications to the CDC for a public hearing in September or October of this year.

**Reports:**

Mr. Failor said the Board has given direction on the Madison Street streetscape; they will be going forward with a road diet from Oak Park Avenue to East Avenue. East and west of that area will have striping. Staff will be meeting soon with the Board regarding Lake Street streetscape. The Zoning Ordinance rewrite is underway; consultants have met with stakeholders and drafted a report that will go to the Plan Commission that discusses some of the key issues to be addressed in the rewrite. Public meetings and information gathering will happen next in the process.

**Adjournment:** Commissioner Rolfes moved to adjourn. The meeting ended at 8:38 p.m.

Angela Schell,  
Recording Secretary