

**Oak Park Historic Preservation Commission
Architectural Review Committee
August 27, 2014 Meeting Minutes
Oak Park Village Hall, Room 215 – 7:30 pm**

A. ROLL CALL

PRESENT: Chair Rosanne McGrath, Greg Battoglia, Chris Payne, Tom Sundling
ABSENT: Regina Nally
STAFF: Douglas Kaarre, Urban Planner/Historic Preservation

B. MINUTES

Motion by Battoglia to approve the minutes from July 23, 2014 meeting as submitted. Second by Sundling. Motion approved: 4-0.

- C. **HPC 14-58: 317 N. Cuyler Avenue (Meyer)**: Certificate of Appropriateness to alter a two-story bay (*Ridgeland/Oak Park Historic District*)
Property owner Maureen Meyer, architect Dave Walker and contractor Brett Williams were present.

Dave Walker provided an overview of the proposal. The owners would like to square off the second floor of a two-story bay on the south side of the house to provide additional interior space. The roof is flat with a slight slope. There is limited visibility during the summer.

The Committee discussed the change from diagonal to square bay. It was determined the change was in keeping with the character of the house. They recommended revisiting the roof design to provide more slope, recreate the eave line and align the windows in the bay vertically.

- D. **HPC 14-59: 325 S. Scoville Avenue (Raidl)**: Certificate of Appropriateness to construct a dormer (*Ridgeland/Oak Park Historic District*)
Architect Steve Suttle, Errol Kirsch Architects, was present representing the property owners.

Staff provided an overview of the project. The interior attic remodel was approved and issued a permit, but a dormer was later constructed in the field without a permit. They have since provided two alternatives of a smaller dormer with gable roof and hip roof.

The Committee discussed the submitted permit plans and revised drawings regarding the interior stair and dormer height. It appears that if the interior stair were built as originally drawn, a dormer would not be necessary, but the “as-built” drawing shows the stair moved further out. Their initial concern with this dormer is its height, visibility and location. They requested additional information on what was on the interior and why the plans changed from the original submittal. Specifically, they requested accurate drawings and elevations, floor plans for all three floors, and updated section drawings.

ADJOURN

Motion by Payne to adjourn. Second by Battoglia. Motion approved: 4-0.

Meeting adjourned at 9:00 p.m. Minutes prepared by Douglas Kaarre, Urban Planner.